

UUCC
 BOARD OF STEWARDS MEETING
 WEDNESDAY, JULY 15, 2009

<i>Attending</i>	Rita Beasley, Bob Davis, Eric Gee, Barbara Lent, Montana Higgins, Lisa Poe, Brian Stevens, Rev. Terre
<i>Centering</i>	Eric started our new year with a reading on Hope, as Montana lit the chalice.
<i>OLD BUSINESS/ APPROVAL ITEMS:</i>	
<i>Minutes, Membership Info</i>	<ul style="list-style-type: none"> • The minutes from the last meeting were approved. • No new members. • Attendance numbers for year-to-date were distributed.
<i>Follow-up Items from Annual Meeting</i>	<p>From the discussion on the bylaw change regarding the audit, we need to respond back to the congregation with updates.</p> <ul style="list-style-type: none"> • Our insurance does not require an audit. • We added a line item on the budget for an outside audit. • We added a task to our Board Rhythm to review/audit the Financial procedures annually. • Brian and Lisa will own the task of how to respond to the concerns, and have something ready for the August newsletter.
<i>Board Covenant</i>	We finalized our new Board Covenant. Barbara will send Montana the completed wording, to be formatted as our covenant.
<i>REPORTS & NEW BUSINESS</i>	
<i>Discuss Minister's Report</i>	<p>In addition to the written report:</p> <ul style="list-style-type: none"> • Rev. Terre and Bob will look into the issues regarding the need for tech support; Bob will search for the solution. • The staff will give us quarterly reports about what they're working on.
<i>Discuss Council / Committee Reports</i>	<ul style="list-style-type: none"> • Finance: Brian <ul style="list-style-type: none"> ▶ We reviewed the year-end Financial report. ▶ Deena is coordinating the final canvass numbers. ▶ At mid-year, we should re-look at the pledge. Without additional income (new members or current members able to increase their pledges), we will be forced to spend some of our reserve funds unless we cut spending. ▶ We're sending out statements to people who haven't completed their pledge from last year, asking them to contact Susan if they can't honor their commitment. ▶ The cost to add windows to our doors will fall under the Long Term Maintenance Reserve, but the sound system will not. We will put that cost under code 5035: aesthetics/furnishings. ▶ Susan is making the filing to get us a broader sales tax exemption. • OC: Bob <ul style="list-style-type: none"> ▶ We don't have a quote for adding windows to the solid doors yet; we should have it next week. ▶ We have had the PA system checked, and found it to be working correctly. We are looking into new wireless microphones. ▶ Personnel reports that Mark will talk with Valorie about benefits soon. The Personnel manual has been revised with our suggestions included.

	<ul style="list-style-type: none"> • LC: Rita <ul style="list-style-type: none"> ▶ The OC/LC retreat is scheduled for 8/15. The focus is on (1) planning for the next year; and (2) forming a synergy of the various committees. ▶ The annual church retreat is 8/22-23. ▶ Eric attended the last OC meeting, to discuss the alcohol policy. He will get back to them with answers to their questions, and then be able to finalize the policy. ▶ The primary focus this year will be on SAM, the Care committee, and communications (internal and external). • Transition team <ul style="list-style-type: none"> ▶ We reviewed the update of their plans and progress in the 4 areas of their focus. ▶ Eric will talk to the team to be sure they aren't trying to solve the issues themselves, but will facilitate others to help with the work. ▶ He will ask them to deal with the Growth issue by building the base of what we have now, rather than focusing on the Long Term Goals. ▶ Rev. Terre will meet with Rebecca to define the communication issues that need attention. • Behavioral Covenant <ul style="list-style-type: none"> ▶ Barbara has presented a draft of a reconciliation agreement to her committee.
<i>PLANNING & OTHER TOPICS</i>	
<i>Short and Long-Term Goals</i>	<p>We reviewed the Short Term Goals we'd discussed at our Board Retreat, and agreed to these goals:</p> <ul style="list-style-type: none"> • Complete the decision-making work that's underway • Have a vision and plan to address communication issues • Complete the behavioral policy/covenant • Form a plan for development and continuation of an Adult RE (AFD) program • Develop and adopt an emergency plan <p>We also want goals regarding enhancement of the SAM and Care committees. Rev. Terre and Rita will talk with those committees to get their input for specific goals.</p>
<i>Review Rhythm & Discuss Next Meeting</i>	<ul style="list-style-type: none"> • Agenda items for next meeting: <ul style="list-style-type: none"> ▶ Windows for doors/microphones (Bob) ▶ Decision-making process update (Brian) ▶ Technical support for office (Bob) ▶ Canvass final report (Brian) ▶ Decision on credit card (Brian) • Timekeeper: Brian; Process Observer: Lisa
<i>Process Observer Report & Closing</i>	<p>Rita reported back on our process. We closed with our Affirmation.</p>
<i>Next Meeting</i>	<p>Tuesday, August 8/18 from 6:30 to 9pm.</p>
<i>Adjourn</i>	<p>The meeting adjourned at 8:58 pm.</p>